



Alternative Program REGISTRATION PACKAGE 2011 - 2012

For entrance into Meadowlark Christian School

The **Community Christian Education Program (CCEP)** at Meadowlark Christian School (MCS) is open to students of all backgrounds. The CCEP is an Alternative Program of Edmonton Public Schools (EPS) offered in partnership with the MCS Foundation (Foundation). The Foundation charges Program Fees to cover the cost of the CCEP. See the MCS Alternative Program Fees Schedule for details.

New families to MCS must have an interview with the Principal before admission can be granted. New students in grades 7 to 9 must also attend the interview to determine the student's willingness to cooperate with the policies and goals of the school. New students in kindergarten to grade 6 need not attend the interview.

Returning Students to MCS	Transfer Students from another EPS	New Students to the EPS district
<p>Enclosed in this package:</p> <ul style="list-style-type: none"> • Alternative Program Registration Form • Alternative Program Fees Schedule • Method of Payment for Alternative Program Fees 	<p>Enclosed in this package:</p> <ul style="list-style-type: none"> • Alternative Program Registration Form • Alternative Program Fees Schedule • Method of Payment for Alternative Program Fees • CCEP Document*(new families only) • School Handbook*(new families only) • Partnership Agreement* (new families only) 	<p>Enclosed in this package:</p> <ul style="list-style-type: none"> • Alternative Program Registration Form • Alternative Program Fees Schedule • Method of Payment for Alternative Program Fees • EPS Student Registration Form • CCEP Document*(new families only) • School Handbook*(new families only) • Partnership Agreement* (new families only)
<p>Please return to MCS:</p> <ul style="list-style-type: none"> • Alternative Program Registration Form • Alternative Program Fees Schedule • Method of Payment for Alternative Program Fees • EPS Passport 	<p>Please return to MCS:</p> <ul style="list-style-type: none"> • Alternative Program Registration Form • Alternative Program Fees Schedule • Method of Payment for Alternative Program Fees • EPS Passport 	<p>Please return to MCS:</p> <ul style="list-style-type: none"> • Alternative Program Registration Form • Alternative Program Fees Schedule • Method of Payment for Alternative Program Fees • EPS Student Registration Form • Copy of latest Progress Report
<p><i>*If you currently have children attending MCS and wish to enroll another child, you WILL NOT receive the CCEP document, School Handbook or Partnership Agreement in your registration package as your family has previously acknowledged these documents.</i></p>		
<p><i>Additional copies of forms, CCEP document, School Handbook and Partnership Agreement are available at the school office and on the web site at www.k-9christian.com.</i></p>		

Enrollment Procedure

1. Please read the enclosed materials.
2. Submit the necessary registration materials (as indicated above) with the appropriate registration fee to the school office. Registration applications received **on or before April 30, 2011** have priority. After April 30th, all registrations are subject to space in planned classes.
3. **NEW FAMILIES ONLY:** Contact the school office to arrange an interview with our Principal. During the interview, you will have an opportunity to ask any questions you have about education at Meadowlark Christian School. The Foundation's Executive Director will also attend this interview to answer questions. Then you will be asked to sign the Partnership Agreement.
4. You will receive written confirmation of admission.



Alternative Program REGISTRATION FORM

DATE _____
For School Year _____

These forms must be **completed in full**, including payment information, before it will be accepted. The **registration fee of \$75.00** for each student, to a maximum of \$150 per family, **must** accompany this application and is not refundable.

PARENT(S)/GUARDIAN

Choose one: New family to MCS Existing MCS family

PARENT(S)/GUARDIAN(S)

Last Name(s): _____

First Name(s): _____

Address: _____

City: _____ PC: _____

Telephone: _____

Email: _____

STUDENT'S LEGAL NAME:

N = New Student T = Transfer Student R = Returning Student GR* = Entering Grade

N T R	
1 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	_____
	Student's First & Last Name GR*
Birthdate DD/MM/YY	_____
	Previous School
2 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	_____
	Student's First & Last Name GR*
Birthdate DD/MM/YY	_____
	Previous School
3 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	_____
	Student's First & Last Name GR*
Birthdate DD/MM/YY	_____
	Previous School
4 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	_____
	Student's First & Last Name GR*
Birthdate DD/MM/YY	_____
	Previous School
5 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	_____
	Student's First & Last Name GR*
Birthdate DD/MM/YY	_____
	Previous School

KINDERGARTEN CLASS:

Our kindergarten class is offered on **Tuesdays/Thursdays (alternating Fridays)**.

RELIGIOUS INFORMATION Entries in this section are optional.

Church you attend: _____

Address: _____

Pastor: _____

Phone: _____

Father: Christian? Yes No **Mother:** Christian? Yes No

FOR NEW FAMILIES ONLY:

I hereby certify that I have read the Community Christian Education Program document and the School Handbook. I support the Mission Statement and acknowledge my child(ren) will be educated in accordance to both. I understand I will also be required to sign a Partnership Agreement with Meadowlark Christian School before admission is granted.

Signature of Parent/Guardian Date

Signature of Parent/Guardian Date

For existing MCS families, the CCEP document, School Handbook, Mission Statement and Partnership Agreement are available at the school office or on the web site at www.k-9christian.com for your review.

The personal information collected on this form is for MCS Foundation purposes only. All information will be treated confidentially.



*Bright futures
begin here*



Alternative Program FEES SCHEDULE

PLEASE READ AND RETAIN THIS SHEET. The MCS Foundation has a graduated fee schedule with reduced costs per student for larger families. It is important for the Foundation to remain above reproach in financial matters; therefore, parents are reminded it is absolutely necessary for fee payments to remain up-to-date.

FEE SCHEDULE: *See payment options below*

Registration Fees \$75/child max \$150/family

	Total Annual	10 monthly payments	Lump Sum (inc. 3% discount*)
Kindergarten	\$550	\$55.00	\$533.50
Grades 1-9			
1 student	\$1,410	\$141.00	\$1367.70
2 student	\$2,110	\$211.00	\$2046.70
3 students <i>or more</i>	\$2,490	\$249.00	\$2415.30

PAYMENT OPTIONS:

To reduce administrative costs, monthly fees must be paid by automatic withdrawal.

- *1. **Lump sum payment** by cheque or money order of Alternative Program Fees will receive a **3% discount**.
- 2. Pre-authorized **monthly** withdrawals on the 1st** or 15th day of the month with first payment in September 2011 and last payment in June 2012.
- 3. Pre-authorized **twice monthly** withdrawals on the 1st and 15th day of the month with first payment in September 2011** and last payment in June 2012.

**September 1st payment may be delayed for up to two weeks.

Any dishonored cheque or payment will incur a service charge of \$25.00.

TERMS & CONDITIONS OF PRE-AUTHORIZATION

I/We will notify MCS Foundation in writing of any changes in the account information or termination of this authorization at least ten (10) days prior to the next payment date.

I/We understand the termination of this authorization does not affect my/our obligation to pay for goods or services contracted with MCS Foundation.

My/Our financial institution will treat each debit as if I/we had personally issued a written direction authorizing MCS Foundation to debit the amount(s) specified to my/our account and need not verify that payments are drawn in accordance with this authorization.

I/We understand that any debits charged to my/our account will be re-imbursed if:

- This debit was not drawn in accordance with this authorization;
- This authorization has been terminated; or
- The debit was posted to the wrong account due to invalid/incorrect account information supplied by MCS Foundation

by giving notice in writing to my/our branch of account within ninety (90) days of the debit to my/our account.

I/We acknowledge that delivery of this authorization to MCS Foundation constitutes delivery to my financial institution.

I/We warrant that all persons whose signatures are required to sign on this account have signed this authorization.

You will receive a letter from the MCS Foundation confirming your child(ren)'s acceptance and method of payment.

PLEASE NOTE

1. Registration fees **MUST be submitted** at the time of registration.
2. The "MCS Foundation Method of Payment for Alternative Program Fees" **must be completed in its entirety** (ie: a payment choice must be selected and a void cheque). **Failure to do so will delay your child's registration until all the necessary information has been submitted.**



Method of Payment for ALTERNATIVE PROGRAM FEES

Please fill in and return this sheet to Meadowlark Christian School with your child(ren)'s registration form.

Please select a method of payment for the school year.

- Lump sum payment of annual fees by last business day of September.
- Pre-Authorized Withdrawal (PAW) by MCS Foundation (Please complete the PAW form below.)

As part of the MCS mission, Fee Assistance is available. Please see the school office for forms.

Alternative Program payment fees for:

Student Name: _____

Student Name: _____

Student Name: _____

Student Name: _____

Student Name: _____

Pre-Authorized Withdrawal (PAW) Form

Please return this sheet to Meadowlark Christian School with one of your **personal cheques unsigned and marked VOID** (for verification purposes). Please do not write on the micro encoding at the bottom of the cheque.

I/We (Name) _____

Type of Service: Personal Business

Address _____

City _____ Prov. _____ Postal Code _____

I/We Authorize MCS Foundation
9825 - 158 Street, Edmonton, AB T5P 2X4
Tel: 780-483-6476 Fax: 780-487-8992
to debit my/our account for school fee payments.

This authority is to remain in effect until MCS Foundation has received written notification from me/us of its change or termination. This notification must be received at least ten (10) business days before the next debit is scheduled. I/We may obtain a sample cancellation form, or more information on my/our right to cancel PAW Agreement at my/our financial institution or by visiting www.cdnpay.ca

I/we have certain recourse rights if any debit does not comply with this agreement. For example, I/we have the right to receive reimbursement for any debit that is not authorized or is not consistent with this PAW agreement. To obtain a form for a Reimbursement Claim, or for more information on my/our recourse rights, I/we may contact my/our financial institution or visit www.cdnpay.ca.

Account _____

Financial Institution _____

Branch _____

Transit # _____

(first 5 numbers at bottom of cheque)

CHOOSE ONE ONLY

Payable: ONCE a month in the amount of \$ _____

- On the first day of every month beginning September 1* with last payment on June 1, 2012

or

- On the fifteenth day of every month beginning September 15 with last payment on June 15, 2012

or

Payable: TWICE a month in the amount of \$ _____ and \$ _____

- On the first day of the month, beginning September 1*, and 2nd payment on the fifteenth day of every month. Last payment will be on June 15, 2012

***September 1st payment may be delayed for up to two weeks.**

• • •

I/We have read and understood the terms of this authorization and acknowledge receipt of a copy thereof.

See **Alternative Program Fees - Terms and Conditions of Pre-Authorization.**

Any dishonored cheque or payment will incur a service charge of \$25.00.

Signature of Parent/Guardian _____ Date _____

Signature of Parent/Guardian _____ Date _____

For joint accounts, all depositors must sign if more than one signature is required on cheques issued against the account.

PARENT OR GUARDIAN RESIDENCY INFORMATION

If there are two parents or guardians, it is important to fill in both sections below, whether or not the parents or guardians are living together. A guardian is defined in section 20 of the Family Law Act, or a guardian appointed under Part 5 of the Child Welfare Act, Part 1, Division 5 of the Child, Youth and Family Enhancement Act or section 23 of the Family Law Act.

***NOTE:** It is very important that you indicate whether or not **each** parent/guardian is Roman Catholic or not Roman Catholic. Under the terms of the School Act, the residency status of a student is based on religion and where the parent(s) or legal guardian(s) live. A student is a "resident" of Edmonton Public Schools if at least one of the parents/guardians live in Edmonton and is not Roman Catholic.

FIRST PARENT GUARDIAN (check one)

Surname:

First Name: Mr., Mrs.,
Ms., Dr., etc.

Relationship to Student: Father Mother Other: Please specify _____

Address of First Parent or Guardian (if different from student's):

Address: _____

City: Prov: Postal Code:

Home Phone: Business Phone: Extension:

Other Phone: E-mail
(optional)

Religious Declaration: (check one) See note above*. Not Roman Catholic Roman Catholic

SECOND PARENT GUARDIAN (check one)

Surname:

First Name: Mr., Mrs.,
Ms., Dr., etc.

Relationship to Student: Father Mother Other: Please specify _____

Address of Second Parent or Guardian (if different from student's):

Address: _____

City: Prov: Postal Code:

Home Phone: Business Phone: Extension:

Other Phone: E-mail
(optional)

Religious Declaration: (check one) See note above*. Not Roman Catholic Roman Catholic

THIRD PARENT GUARDIAN (check one)

Surname:

First Name: Mr., Mrs.,
Ms., Dr., etc.

Relationship to Student: Father Mother Other: Please specify _____

Address of Third Parent or Guardian (if different from student's):

Address: _____

City: Prov: Postal Code:

Home Phone: Business Phone: Extension:

Other Phone: E-mail
(optional)

Religious Declaration: (check one) See note above*. Not Roman Catholic Roman Catholic

FOURTH PARENT GUARDIAN (check one)Surname: First Name: Mr., Mrs.,
Ms., Dr., etc. Relationship to Student: Father Mother Other: Please specify _____

Address of Fourth Parent or Guardian (if different from student's):

Address: _____

City: Prov: Postal Code: Home Phone: Business Phone: Extension: Other Phone: E-mail
(optional)Religious Declaration: (check one) See note above*. Not Roman Catholic Roman Catholic

INDEPENDENT STUDENT STATUS

The *School Act* defines an independent student as someone who is: **(i)** 18 years of age or older, **or, (ii)** 16 years of age or older, **and (a)** who is living independently, or, **(b)** who is a party to an agreement under 57.2 of the Child, Youth and Family Enhancement Act.

Are you claiming status as an "Independent Student" under the definition of the School Act? Yes NoReligious Declaration: Not Roman Catholic Roman Catholic

STUDENT'S RESIDENCE Student resides with (check all that apply): 1st Parent/Guardian 2nd Parent/Guardian 3rd Parent/Guardian 4th Parent/Guardian Living Independently

Are there any family circumstances about which you wish the school to be aware? _____

EMERGENCY CONTACTS

An "emergency contact person" is someone other than the student's parent or guardian.

Emergency Contact #1: _____

Day Telephone: Extension: Other Phone:

Emergency Contact #2: _____

Day Telephone: Extension: Other Phone:

MEDICAL INFORMATION (Optional)

You do not have to provide information on medical concerns, but the information could be crucial to the well-being of the student.

Are there any serious medical conditions about which you wish the school to be aware? Please indicate below:

 Diabetes Epilepsy Allergies Haemophilia Heart Condition Asthma Other
(please specify) (please specify)

Medical Notes: _____

Doctor's Name: (optional) Doctor's Phone: (optional) Student's Alberta Health Care No.

CITIZENSHIP OR IMMIGRANT STATUS

- Canadian Citizen
- A Child of an individual who is lawfully admitted to Canada for permanent or temporary residence (does not include tourists or visitors)
- Lawfully admitted to Canada for permanent residence
- A Child of a Canadian Citizen
- International Student (Parent/Guardian residing in another country)

Birth Country, if NOT Canada: _____

Date of arrival in Canada (if applicable)

Day	Month						Year			

CITIZENSHIP DOCUMENTATION Document Expiry Date:

<input type="checkbox"/> Parent Work Visa	(if applicable) <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr><tr><td style="text-align: center;">Day</td><td style="text-align: center;">Month</td><td colspan="5"></td><td style="text-align: center;">Year</td><td colspan="3"></td></tr></table>											Day	Month						Year			
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<input type="checkbox"/> Temporary Residency	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr><tr><td style="text-align: center;">Day</td><td style="text-align: center;">Month</td><td colspan="5"></td><td style="text-align: center;">Year</td><td colspan="3"></td></tr></table>											Day	Month						Year			
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<input type="checkbox"/> Citizenship Card	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr><tr><td style="text-align: center;">Day</td><td style="text-align: center;">Month</td><td colspan="5"></td><td style="text-align: center;">Year</td><td colspan="3"></td></tr></table>											Day	Month						Year			
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<input type="checkbox"/> International Student Visa	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr><tr><td style="text-align: center;">Day</td><td style="text-align: center;">Month</td><td colspan="5"></td><td style="text-align: center;">Year</td><td colspan="3"></td></tr></table>											Day	Month						Year			
Day	Month						Year															

The following questions are optional and are asked to assist in program placement and to assist in communication in an emergency.

Is English the student's first language? Yes No What language is mainly spoken at home? _____

FRANCOPHONE RIGHTS (optional)

According to the School Act and section 23 of the Canadian Charter of Rights and Freedoms, a parent or legal guardian who is a Canadian citizen has the right to have his/her children receive school instruction in French. This applies if the parent/guardian is a resident of Alberta **and** French was the first language learned, and is still understood, by at least one parent; **or**, one or more of the parents, **or** one or more of their children have received, **or** are receiving instruction in a French first language program **or** school in Canada (this does not include a French immersion program).

Do you claim entitlement to a francophone education under the terms of the *School Act*? Yes No

If YES, provincial Student Record Regulation requires Edmonton Public Schools to release demographic information about the student and parent to the local Francophone Education Board upon written request from that school jurisdiction.

ABORIGINAL ANCESTRY (optional)

If you wish to declare that you are an Aboriginal person, please specify:

Status Indian/First Nations Non-Status Indian/First Nations Métis Inuit

Alberta Education is collecting this personal information pursuant to section 33(c) of the FOIP Act as the information relates directly to and is necessary to meet its mandate and responsibilities to measure system effectiveness over time and develop policies, programs and services to improve Aboriginal learner success.

For further information or if you have questions regarding the collection activity, please contact the office of the Director, Aboriginal Policy, Policy Sector, Alberta Education, 10155 - 102 Street, Edmonton, AB T5J 4L5 (phone: 780-427-8501)

GUARDIANSHIP RIGHTS, CUSTODY OR ACCESS RIGHTS

Guardians of the student must be identified to ensure each party's rights are respected. If an order exists affecting guardianship rights or custody or access rights, a copy of the order will be required to be placed on the student record. In rare instances a child may be designated as 'protected' if a court issues a restraining order under the Child Welfare Act, the Divorce Act, the Young Offenders Act or similar legislation.

Please indicate if any such document (s) exist: Yes No

Type of legal document: Access and/or Custody Parenting Guardianship Protection

Copy in Student Record: Yes No Document Expiry Date: (if applicable)

Day	Month						Year			

DECLARATION BY PARENT, GUARDIAN, OR INDEPENDENT STUDENT

I hereby certify the above information to be true, correct, and complete. I have also identified all guardians for this student.

Date: _____ Signature: _____

FOR SCHOOL USE ONLY Electronic Student Registration Form Feb 2008

Residency

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 Grade

--	--

 Home Room

--	--	--	--

 Eligibility

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

T MCS

Meadowlark Christian School

Community Christian Education Program (CCEP)

An alternative program of...



EDMONTON PUBLIC SCHOOLS

The Community Christian Education Program is an alternative program for children Grades K – 9. Founded on the Christian worldview, *love your God, and love your neighbour as yourself*, this program seeks to teach students how to live their Christian faith in the context of their local and broader community.

The program is designed to nurture excellent character, leadership, academic and spiritual outcomes in students through the use of faith-based strategies, value-rich role modeling by staff, and parent partnership. Students are encouraged to actively demonstrate these outcomes through leadership opportunities in their school, community service options in their neighbourhood and extra curricular involvement.

Spiritual Foundation

The Community Christian Education Program simply defined, is an integration of faith and learning. At its foundation is the Christian Bible and the belief that God is central to our humanity. The CCEP is interdenominational and embraces students and staff from a variety of church backgrounds and heritages. It is unabashedly evangelical because sharing the strength of the Christian faith with others and contributing toward community enhancement is fundamental to the mission of the program. Appendix 1 outlines the mission statement of Meadowlark Christian School and the doctrinal statement of the CCEP.

As an alternative program within Edmonton Public Schools, the Community Christian Education Program partnering with parents and the EPS Board will seek to uphold all aspects of its Mission and stay true to its doctrinal beliefs by emphasizing the following:

1. The Community Christian Education Program will demonstrate its spiritual foundation in every part of its operation.
2. Prayer will have a major focus.
3. Knowledge of God, the Bible, and its relevance will be integrated at appropriate opportunities.
4. Practical outcomes of the Christian faith will be explored.

Community Christian Education Program Mission

*To be a caring community committed
to developing excellence in:*

A. Learning – through academics

1. Students will be encouraged to realize their full academic potential as an individual uniquely created by God.
2. All students will be encouraged to develop creative and critical thinking through the proper use of Biblical criteria for evaluation.

B. Living – in Christ

1. Students will experience the invitation to accept Christ as Saviour and to live for Him.
2. Students will be encouraged to make informed Christian choices based on Biblical criteria.
3. Students will learn a Christian view of life, work, personal relationships, family and marriage.
4. Staff will demonstrate Christian values in the classroom by living with integrity.

C. Leading – by serving others

1. Students will be challenged to become leaders at school and in the community. They will be involved with various service projects to help them gain an understanding of what it means to be a contributing member of society realizing the dependence we have on one another.
2. Students will be challenged to good citizenship through developing the understanding and appreciation of our Christian and Canadian heritage of responsible freedom, human dignity and acceptance of authority.
3. Students are encouraged to take part in public speaking opportunities in wake-up calls and assemblies to share their perspectives.
4. Staff will demonstrate effective Christian leadership.

D. Loving – with strength of character

1. Strong emphasis will be placed on the students receiving character education: honesty, kindness, loyalty, perseverance, integrity, tolerance, respect, equality, stewardship, and community awareness
2. Individuality is not only respected but celebrated.
3. Students are taught to be responsible for themselves, others, and property, and to treat everyone with love and respect.
4. The goal is to highlight the positive traits in each student and to build, develop, instruct, and guide in those areas while also helping him or her to develop strength in weaker areas.
5. Staff and students work together to create an environment in which each person feels safe and encouraged. Staff will model care and concern for students. Conflict resolution will be demonstrated and taught using an effective Biblical model which encourages open communication, quick settlement, and discretion of the parties involved.

Programming

The Community Christian Education Program will provide excellent educational programming through an efficient and effective model that includes the Alberta Learning Curriculum with alternative programming expansion:

CCEP will operate within the context of its mission: *committed to developing personal excellence.*

- Students will be required to achieve academically at their grade level unless testing reveals significant learning problems that preclude that. However, striving for personal excellence will always be the challenge, hence the mission statement and the “Four L’s” – Learning, Living, Leading, Loving.
- Student needs will be identified and addressed appropriately so that each student has the opportunity to meet the challenge of personal excellence.
- Parents are partners; therefore, CCEP has an extensive communication plan to keep parents informed of student progress in all areas, especially academics.
- Through the admissions process, parents will be fully informed of the school’s spiritual and academic programs before they enrol their child. Parents and students are asked to make a commitment to support the mission of the school.
- The principal will monitor academic achievement, the spiritual quality of the school, the ability of the students to relate the Bible to learning and how the mission of the school is being fulfilled and share these results with the MCS Advisory Council.

CCEP will offer a program that has a strong leadership and service focus: *to be a caring community.*

- Students will be given opportunities to serve as leaders within the school community.
- Extra curricular activities will be provided to enhance student commitment to their community.
- Students will be encouraged to participate in a service option which enables them to volunteer in the neighbourhood community and provide a valuable service.

CCEP will include spiritual programming.

- Staff and student devotions and discussions within regular classroom situations will include a spiritual focus.
- Chapels, retreats, P.D. Days, staff meetings, assemblies, and school presentations will include a spiritual focus.
- Bible study and memorization will be regularly incorporated.
- Purposeful discussion of Christian morals and beliefs, as they are involved in the different subjects, will be encouraged.
- Use of Divine creation, as an alternative to the theory of evolution in the study of origins, will be a standard. Evolution theory will be taught as required.
- Resources and materials used in the education program will be chosen consistent with good and moral subject matter.
- Various groups associated with the school, ranging from council members to administrators, teachers, staff, parents and students, will be involved in regular prayer times.

CCEP will make regular program revisions.

- Teachers are encouraged to be collaborative in planning programs and to attend program development.
- The principal will lead teachers in ongoing development of the program.
- Teachers will have opportunities for professional development.

Staff

The Community Christian Education Program teaching staff and administration will be professional and knowledgeable faith-filled Christian educators. Each teacher must hold a valid Alberta Teaching Certificate and must make an affirmation of the philosophy of the school, agreeing to support the objectives of Christian education in the school. It is expected that all staff will clearly exhibit their enthusiasm, competence and commitment to personal excellence in education in CCEP.

Teachers will structure learning environments that challenge students to personal excellence, creative and critical thinking, and the proper use of Biblical criteria for evaluation in the integration of Christian faith and learning.

- All teachers are expected to be Christian leaders and role models by emphasizing development of personal excellence in the "Four L's" - Learning, Living, Leading, Loving and supporting the mission of the school.
- All teachers will be purposeful about discussion of Christian morals and beliefs as they integrate these naturally into the learning of different subjects.
- Teachers will demonstrate in their lesson plans the integration of faith and learning.
- All teachers will visually display the "Four L's" - Learning, Living, Leading, Loving, and reinforce them, naturally and appropriately, throughout the program.
- Teachers will encourage students to articulate the mission of the school and strive to demonstrate it in their own lives.

Teachers will demonstrate competency within their subject areas.

- All teachers will possess or develop the knowledge, skills and attitudes required to offer the Alberta Learning curriculum within a program that reflects the CCEP mission.
- The principal will require teachers to exhibit a love of and commitment to lifelong learning.
- Teachers will evaluate student progress with methods appropriate to the mission goals of CCEP within the framework of EPSB assessment guidelines.
- Teachers will find ways in which to integrate faith and learning with the proper use of Biblical criteria, no matter what subject is taught.
- Teachers will be able to demonstrate how their teaching matches the learning styles and abilities of their students.

Community Focus

The atmosphere of the Community Christian Education Program will be characterized by acceptance, appreciation, respect and dependence upon each other. Individuals will demonstrate God’s love for one another, seek God’s direction on a daily basis, and be encouraged to develop meaningful relationships within the context of Christian values and expectations. The desire to build a strong community of outward focused individuals with strong inward character will permeate the program.

CCEP teachers, staff and students will develop meaningful relationships with each other.

- Teachers will plan devotions for every class on a daily basis and student participation and interaction will be valued.
- Teachers will be able and willing to counsel students who are in need of assistance.
- Teachers will give extra academic help to students as needed.
- Teachers will develop healthy mentoring relationships appropriate to the age of their students.
- Students will grow in friendships with each other and will be challenged to develop strong interpersonal communication and positive conflict resolution skills.

Student success will be acknowledged and celebrated.

- Procedures and policies for rewarding student achievement will recognize a diversity of abilities and gifts.

CCEP will provide a safe environment for all students.

- Discipline policies will require teachers to impose consequences for inappropriate behavior that are fair, consistent and immediate.
- Each teacher will develop a classroom discipline procedure that is consistent with school and district policy.
- All students will be required to speak and behave in a manner that supports Christian expectations.
- Students will be taught to respect and care for each other.
- Teachers/Administration will consult with students in order to improve the school's atmosphere.
- Teachers will periodically review student behavior expectations and discipline procedures with parents and students.

CCEP will partner in education with the home.

- CCEP will partner with parents in every phase of the student's development, especially as it relates to the school program.
- The program will assist parents in keeping up with the changing culture, its effect on the home and implications of this change on their children.
- CCEP will encourage families in Christian growth and help them develop faith-filled homes.

CCEP will partner with the neighbourhood community.

- CCEP will partner with the neighbourhood community to meet various practical needs.
- Students will be challenged to good citizenship in the community.
- CCEP will give students growth opportunities through community interactions.

Meadowlark Christian School Advisory Council

The Meadowlark Christian School (MCS) Advisory Council exists to foundationally support all operational aspects of the Community Christian Education Program. Meadowlark Christian School will strive to fulfil the mission and educational vision of CCEP by giving visionary leadership, providing business management expertise, promoting healthy community relations with all stakeholders, encouraging mutual respect, facilitating effective communication, and modelling enthusiastic cooperation.

A. MCS Advisory Council will promote the mission of the Community Christian Education Program.

- MCS Advisory Council will encourage parents and other community members to understand and support the mission and values of the Community Christian Education Program.
- Within the policy framework of EPSB, MCS Advisory Council will support the overall direction of the Community Christian Education Program.

B. Open communication, integrity and community building will characterize MCS Advisory Council.

- MCS Advisory Council and its administration will build unity among parents by:
 - Holding regular meetings to inform parents and solicit their feedback
 - Distributing written communication to support the communication process
 - Organizing community building events
 - Encouraging the work of parent committees

C. The MCS Advisory Council will work together with the Superintendent of the School Board to safeguard the integrity of the mission of the Community Christian Education Program.

- The Advisory Council will develop a set of long and short term goals that express the broad intentions of the strategic direction.
- The Advisory Council will provide advice in how to translate the mission of the school into clear and consistent guidelines for administration, staff, and volunteers.
- The Advisory Council will monitor the school's success in achieving the mission statement.
- The Advisory Council will provide a sound financial basis to maintain the school buildings and property, and the quality of the program in accordance with the mission.
- The Advisory Council will actively participate in the selection process for the principal.

D. MCS Advisory Council will promote Christian education in the Edmonton area.

- MCS Advisory Council will create and maintain an alumni association.
- MCS Advisory Council will promote Christian education through local churches and advertising in local media.
- MCS Advisory Council will create opportunities for the public to experience Christian education through events like an annual open house

Meadowlark Christian School

Mission Statement

Appendix 1

To be a caring community committed to developing excellence in:

LEARNING *through academics* **LIVING** *in Christ*

LEADING *by serving others* **LOVING** *with strength of character*

Community Christian Education Program

Doctrinal Statement

1. We believe in the divine inspiration of the Old and New Testament Scriptures.
2. We believe in the authority of the Word of God in all matters of faith and practice.
3. We believe in the Trinity (God the Father, God the Son, and God the Holy Spirit).
4. We believe in the deity, and personality of God the Father.
5. We believe in the deity and humanity of Jesus Christ, God the Son.
6. We believe in the incarnation of Christ, His virgin birth, His sinless life, His substitutionary death, His bodily resurrection, His ascension to heaven, and in His future return to this earth.
7. We believe in the deity, personality and power of God the Holy Spirit.
8. We believe that man was created by God in His own image.
9. We believe in the alienation of man from God by sin.
10. We believe in the atonement for sinners by the blood of Christ.
11. We believe in the redemption and salvation of sinners by grace alone, through personal faith in the finished work of Christ.
12. We believe in the importance of personal confession of sins to God.
13. We believe in the full and free forgiveness of sins through faith in Christ.
14. We believe in the necessity of a spiritual new birth.
15. We believe that the Holy Spirit lives in the believer and enables him to walk in purity of life and submission to the will of God.

TMCS

Meadowlark Christian School

Our Mission.... *A caring community committed to developing personal excellence in*

LEARNING *through academics* **LIVING** *in Christ*
LEADING *by serving others* **LOVING** *with strength of character*

Please review this document. **DO NOT SIGN AT THIS TIME!**

Bring this document to your interview with the Principal - you will sign it at that time.

Partnership Agreement

Meadowlark Christian School

We will:

- Integrate Christian faith into the learning environment of Meadowlark Christian School and operate within the context of the curriculum and school activities as described in the mission statement.
- Build a strong, caring community of outward focused individuals with strong inward character.
- Encourage each student to develop an active Christian faith and realize his/her full potential through leadership exploration, participation in practical service projects and investigation of his/her personal faith journey.
- Model Christian principles and values through our daily interaction with students, parents and fellow staff members.
- Maintain consistency in expectations of student behavior and in discipline of student misbehavior.
- Inform parents about school activities and welcome their involvement in the life of the school.
- Provide learning and service opportunities beyond the classroom that promote growth of students' intellectual, spiritual, social and physical natures.
- Pray daily with and for students.
- Ensure staff is committed to collaborative learning and ongoing professional growth in Christian education.

Parents/Guardians

We will:

- Be committed to the mission, values and program of the school.
- Support the school through prayer, encouragement, involvement and attendance at school functions.
- Model a Christ-like attitude in communication and interaction with school personnel and other parents.
- Ensure our children participate fully and respectfully in the school's integrated Christian Community Education program, which includes devotions, bible study and service.
- Support and reinforce with our children the school's expectations as described in the Parent Handbook.
- Set appropriate expectations for our children and ensure they establish positive home study routines.
- Support and encourage communication between parents, teachers and students
- Review, sign and return progress reports, field trip consent forms and agendas.
- Provide a home environment that supports the Meadowlark Christian Community Education program.
- Ensure our children are at school on time.

Student (Junior High only)

I will strive to:

- Be committed to the mission, values and program of the school.
- Participate respectfully and fully in the school's integrated Christian Community Education program, which includes devotions, bible study and service.
- Respect my fellow students, school personnel, school property and myself by making choices that reflect a Christ-like attitude.
- Pray for other students at the school.
- Work hard, do the best I can to succeed and learn, and strive to develop the talents and gifts God has given me in preparation for life-long service to the Lord.
- Take responsibility for my own learning by:
 - attending school regularly and on time
 - setting high goals and expectations for myself
 - being prepared to learn
 - completing all tasks, assignments and homework on time and to the best of my ability
- Follow the school's rules as described in the Parent Handbook and understand that discipline, encouragement and correction are used to equip the people of God for every good work. (2 Timothy 3:16)

Family Name (Please Print) _____

Meadowlark Christian School _____

Date _____

Parent/Guardian _____

Date _____

Parent/Guardian _____

Date _____

Student (Junior High Only) _____

Date _____

Student (Junior High Only) _____

Date _____

Student (Junior High Only) _____

Date _____